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School Toilet Policy

Last Review Date	Spring 2021
Date to be reviewed	Spring 2024
Date Adopted by Governing Body	13.3.23
Head Teacher - Mrs Louise Williams	
Chair of Governors – Mrs Angharad Veneklaas Slots	



Introduction

This policy is based on and meets the requirements of Welsh Government Guidance document No: 053/2011 Date of issue: January 2012 in regard to school toilets. This document is freely available to the entire school community. It has been approved by the school governors and pupils, and made available for those who wish to read it.

Aims

- To maximise access to children and adults' toilet facilities during the day to promote the health, well-being and learning opportunities of all children and adults.
- To provide good quality toilet facilities throughout the school.

Rationale

The school recognises that well-maintained toilet facilities contribute to the comfort, safety and well-being for all children and adults. Open access to toilets throughout the school day are essential for everyone's health and well-being. We value and respect our children and adults and want them to be able to benefit from good provision and practice.

Objectives

- To ensure that this policy is both accepted and upheld by the whole-school community.
- To keep all toilets open and available to children and adults throughout the school day. While pupils can use toilet facilities at break and lunchtimes if they need to, we ensure pupils have access at all times.
- We recognise that toilet needs are highly individual and do not conform to regimental timetables.
- We recognise that some children and adults only feel comfortable going to the toilet when others are not around and will allow them to quietly sign in and out of class to use the toilet without adverse comment.
- To ensure that the toilet and washroom facilities are suitable for the range of anticipated users, including children and adults with disabilities and special needs, with adequate lighting, fixtures and fittings.
- To ensure the toilet and washroom facilities cater for the needs of all children and adults from ethnic and religious communities, and ensure these needs are met in a sensitive, informed and appropriate manner.
- To ensure that the toilet facilities provide privacy for users.
- To ensure that all toilet areas have properly maintained supplies at all times of warm and cold water, liquid soap and appropriate hand drying facilities provided at a convenient height.
- To ensure sanitary disposal units in female cubicles (for girls aged eight and over) are serviced on a regular basis and to provide sanitary dispensers in female toilet blocks (where applicable).
- To maintain an effective toilet cleaning, supervision and inspection regime and to ensure proper standards of provision and cleanliness, throughout the school day.
- To locate drinking water supplies and outlets in safe and appropriate locations, away from toilet areas.
- To supervise the toilets at break and lunchtimes, if pupils perceive the need. If pupils assume this role, we will train and supervise them to ensure they carry out their duties correctly and do not restrict fellow pupils from using the toilets as and when they need to.
- To actively seek the views of the whole school community in relation to any concerns about toilet provision and access issues (ensuring a child friendly procedure for pupils to report deficiencies or problems) and to respond seriously to these and deal promptly with any problems highlighted by the pupils.
- To actively consult and involve the pupils in managing the toilets (via the School Council or establish a working group).

- To encourage children and adults to respect use of the toilets and each other (via the School Council, in lessons, in teacher discussion times and for children and adults to establish a Pupil Code of Conduct in toilets and washrooms.
- To regularly include toilet management issues in all appropriate School Council, staff, parent/carer and governor meetings.
- To provide indoor social areas to discourage toilets from being used for such purposes.
- To implement and maintain regular reviews of the policy to monitor that it is being adhered to and remains relevant.

This policy document was produced in consultation with pupils and staff, parents/carers, school staff, governors and the school nurse. The school actively supports the provision of open access to well-maintained, clean, private and safe toilet facilities throughout the school day.

Evaluation & Review

This policy will be reviewed by the Senior Management Team and Governing Body and adopted by the Governing Body as per the schedule on the front page